

Animal Welfare Board of India

Procedure for registration of Animal Owner

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Objective of Online system

- ▶ The online system is very easy to handle and user friendly.
- ▶ The online system will enable the animal owner to register its all performing animals once in five years with the fee of Rs. 5000/- after due inspection of all animals under the Performing Animals (Registration) Rules, 2001.
- ▶ The information of the registered Animal Owner will also be easily accessible to everyone on the system.
- ▶ The Online system will ease the procedure of obtaining the pre-shoot permission and Post-shoot Certificate from the Board within the stipulated time.
- ▶ The online system will enable the random inspection of the animals or wherever the inspection required at the time of shooting and also to monitor that the provisions of the animal welfare laws are followed.

Performing Animal (Registration) Rules, 2001

Rule 3: Application of registration

- (1) Any person desirous of training or exhibiting a performing animal shall, within thirty days from the commencement of these rules, apply for registration to the prescribed authority and shall not exhibit or train any animal as a performing animal without being registered under these rules.
- (2) Any person desirous of exhibiting or training any performing animal shall apply for registration in the form of application.
- (3) Every such application shall be made to the prescribed authority.

Rule 7: Prior information for use of performing animals in films

(1) Every owner desirous of hiring out or lending a performing animal in the making of a film shall give prior information in the format as specified by the prescribed authority for this purpose to specifying the kind of animal, age of animal, physical health of the animal, the nature of performance to be done by the animal, the duration for which the animal shall be used for such performance, the duration and method of training of the animal for such performance and justification for the use of such animals in the film and such other information as may be required by that authority.

(2) Every such application shall be accompanied by a fitness certificate issued by a veterinary doctor certifying the health and fitness of the animal along with a ownership certificate in case of animals covered under the wildlife (Protection) Act, 1972 (53 of 1972).

Rule 12: Submission of report by veterinary doctor

Every person who has been granted registration under these rules shall ensure that a monthly report of all the performing animals in the form to be specified by the prescribed authority in respect of their health, deaths and births duly certified by a veterinary doctor is submitted to the prescribed authority on or before the 7th of every succeeding month.

Rule 13: Prohibition on exhibition and training of specified performing animals

Performing animals whose performance has been prohibited under sub section (2) of section 22 of the Act shall not be trained or exhibited as a performing animal.

Animal(s) banned as Performing Animal

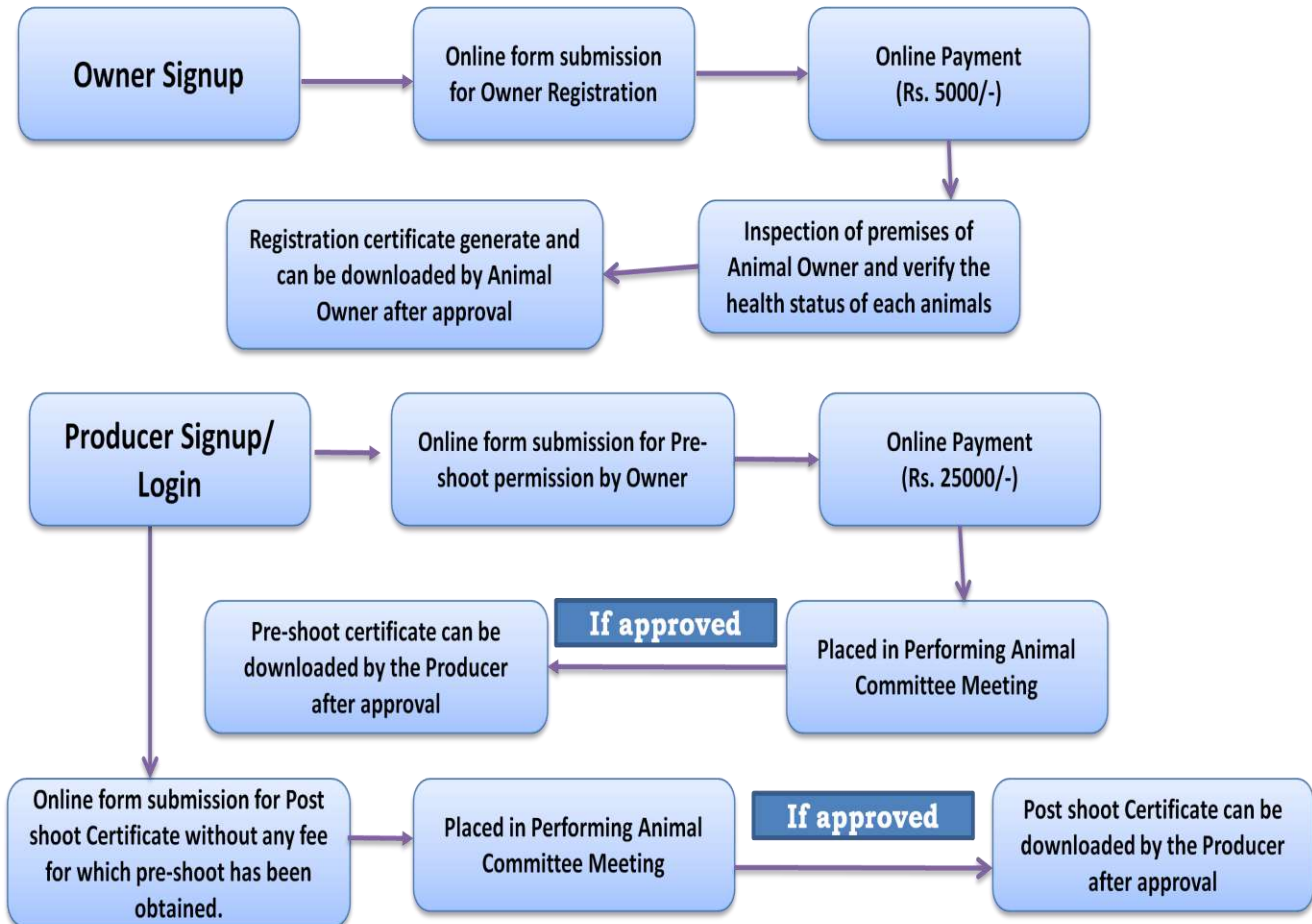
The Central Government, hereby specifies that the following animals shall not be exhibited or trained as performing animals, with effect from the date of publication of this **notification dated 14.10.1998**, namely

1. Bears
2. Monkeys
3. Tigers
4. Panthers
5. Lions

Guidelines for Wild Animal(s)

- ▶ The list of animals protected under the Wildlife Protection Act, 1972 (Schedule I to IV) is available in our Website www.awbi.gov.in and may also be referred to in the Website of MoEF&CC.
- ▶ Wild animals protected under the WLP Act 1972 can be used as a performing animal only if a valid ownership certificate (of the WL/Forest Department as per WLP Act, 1972) is furnished to the Board as required under Rule 7(2) of Performing Animals Registration Rules, 2001.
- ▶ Pigeons (Columbidae) are protected under Schedule IV (serial no.54) of the Wildlife Protection Act, 1972. Permission will be given only for the Blue Rock Pigeon (*Columba livia*) if it is applied for and for all other Pigeons, the permission will be given only after submission of the ownership certificate issued by the Wildlife Department is furnished.
- ▶ No Animal shall be made to fight against each other. It shall be ensured that there are no fight scenes in livestock areas or amongst animals.
- ▶ For use of Elephants in Films, Guidelines of the Ministry of Environment and Forests dated 8.1.2008 should be followed.

Application Flow



- ▶ **Note:** In cases of Background / Natural Scene, Computer Graphics shots, Stock shots and Foreign shots, the producer can apply for direct Post-shoot permission with the application fee of Rs. 30,000/-. Where the animals are performing, direct post shoot certificate will not be considered.

Process flow of Animal Owner Registration

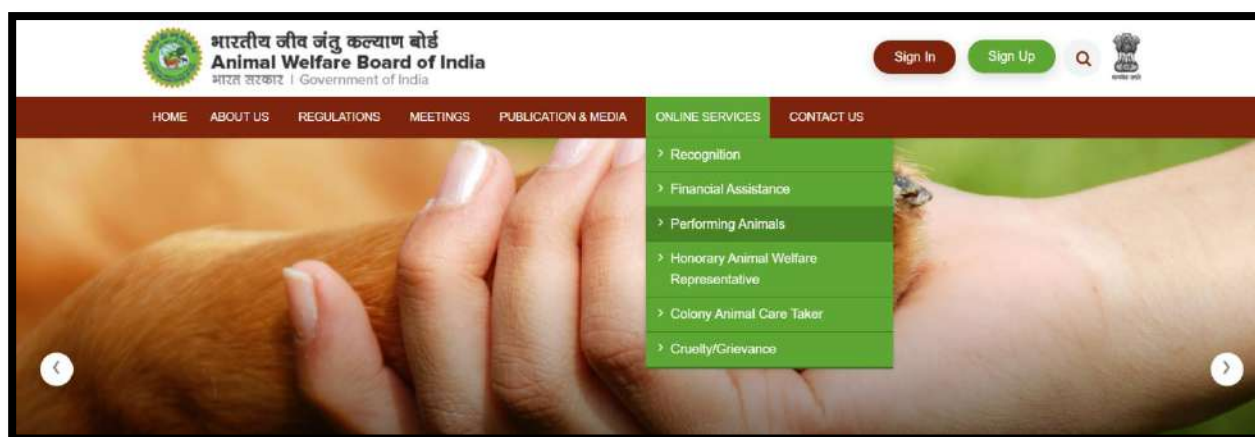
- ▶ STEP 1 - [Signup](#) by Animal Owner.
- ▶ STEP 2 – Animal Owner will receive an email from system containing User credentials for the Portal.
- ▶ STEP 3 – Animal Owner will [Login](#) to the Portal and fill-up the Owner [Registration](#) Form.

- ▶ STEP 4 – Animal Owner will pay the [Online Payment](#) of Rs. 5000/-.
- ▶ STEP 5 - [Application will be scrutinized](#) and inspection will be conducted by AWBI before registration of Animal Owner.
- ▶ STEP 6 - [Approval of Registration](#) by AWBI.
- ▶ STEP 7 – Animal Owner will be able to Download and [Print Owner Registration certificate](#) after Login to the Portal.
- ▶ Documents Required
 - ▶ [Fitness Certificate](#) signed by the Veterinary doctor.
 - ▶ [Self Declaration](#) by Animal Owner.
 - ▶ Scanned copy of Photo Identity proof and Address proof of Animal Owner.
 - ▶ Note: The status of the application will be readily available to the animal owner.

1. Animal Owner Signup

Step 1: Visit the URL:<http://awbi.gov.in>

Step 2: Go to Home → Online Services → Performing Animals



Step 3: Click “Apply Online” Link as shown below. It will redirect to the Signup page. (Alternatively, Go to Signup Button available on the top of the home page):

Home → Online Services → Performing Animals → Apply Online

The screenshot shows the website of the Animal Welfare Board of India. The header includes the logo, the name in Hindi and English, and the text 'भारत सरकार | Government of India'. There are 'Sign In' and 'Sign Up' buttons, a search icon, and the Government of India emblem. The navigation menu contains: HOME, ABOUT US, REGULATIONS, MEETINGS, PUBLICATION & MEDIA, ONLINE SERVICES, CONTACT US. The main content area features a banner for 'Performing Animal' with a background image of a horse show. Below the banner is a breadcrumb trail: Home → Performing Animal. A red arrow points from the text 'Click Here for applying online' to a red-bordered button labeled 'Apply Online'. Below this is an 'Important Notice' section with the following text: 'All the producers are informed that AWBI henceforth will not consider any direct NOC without obtaining pre-shoot permission except the Background Scene, Computer Graphics Scene, Stock Shots and Foreign Shoot. The applicant has to submit the dog/cat vaccination record (clearly visible) along with Pre-Shoot Permission. The Owner has to submit a self-declaration regarding transportation of animals that no cruelty was inflicted to animals during transportation along with the photographs of the animals'.

The below shown page will be displayed wherein the user has to fill the required information and click on submit button to sign up.

Sign Up

Type of Association*
Individual

First Name* Middle Name Last Name

Permanent address*

Pincode* Select State* Select District*

Mobile* Email*

Password* Confirm Password*

Verification Code
Captcha E 1 c y i

Sign Up

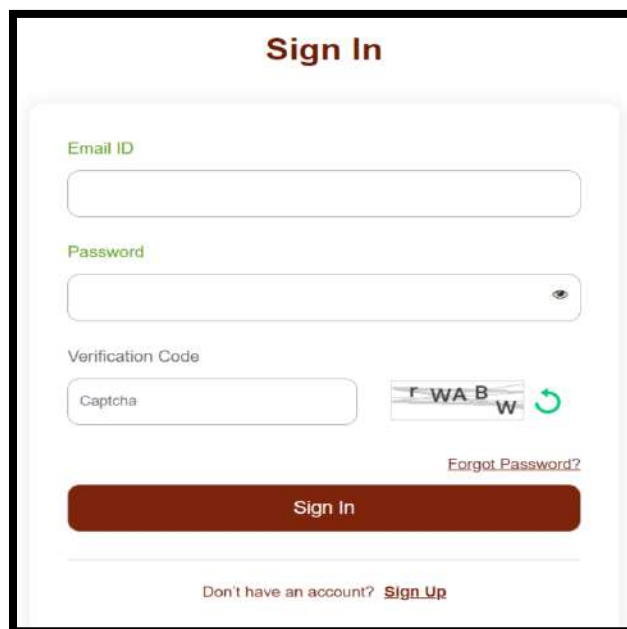
After submission of the signup form, the system would automatically generate the Login details and send the information to the registered email ID& mobile no. filled in the above form.

2. User Login

STEP 1: Click the Sign in Button



STEP 2: Sign in with using the login details received on registered email ID, enter the verification code and submit.

A screenshot of the 'Sign In' form. The form is titled 'Sign In' and contains the following fields: 'Email ID' (text input), 'Password' (password input with an eye icon for visibility), 'Verification Code' (text input), and a 'Captcha' field with a refresh button. Below the captcha is a 'Forgot Password?' link. A large brown 'Sign In' button is at the bottom. At the very bottom, there is a link: 'Don't have an account? [Sign Up](#)'.

On successful authentication of login credentials, the user would be redirected to Animal Owner account. Here, the user has to update his profile details first. The profile form will be as shown below:

3. Update Profile

STEP 1: Fill the required details and click the Update Button.

Personal Details

First Name*	Middle Name	Last Name
<input type="text" value="Abhay"/>	<input type="text"/>	<input type="text" value="Sharma"/>
Father Name	Gender*	
<input type="text"/>	<input type="text" value="Gender"/>	
Email*	Mobile*	WhatsApp Number*
<input type="text" value="abhay.owner@gmail.com"/>	<input type="text" value="7898898989"/>	<input type="text"/>

Permanent Address*

21, Patel Nagar, New Delhi

Clicking this button will fetch the latitude-longitude details through Geo-tagging feature of the system.

Latitude*	Longitude*	<input type="button" value="Click to Find Address"/>
<input type="text"/>	<input type="text"/>	

Google Address

Select State*	Select District*	Select Taluka	Pin Code*
<input type="text" value="DELHI"/>	<input type="text" value="NEW DELHI"/>	<input type="text" value="Select Taluka"/>	<input type="text" value="110008"/>

Document Upload

Profile Picture*	Type Of Id Proof	Document Number	Id Proof*
<input type="button" value="Choose File"/> No file chosen	<input type="text" value="Type Of Id Proof"/>	<input type="text"/>	<input type="button" value="Choose File"/> No file chosen

Allowed .jpg,.jpeg formats.
Optimal Size : 2MB

Allowed .pdf,.jpg,.jpeg,.doc,.docx formats.
Optimal Size : 2MB

The user has to provide the ID proof details (ID type, Document No. and Id proof document)

4. Owner Dashboard View

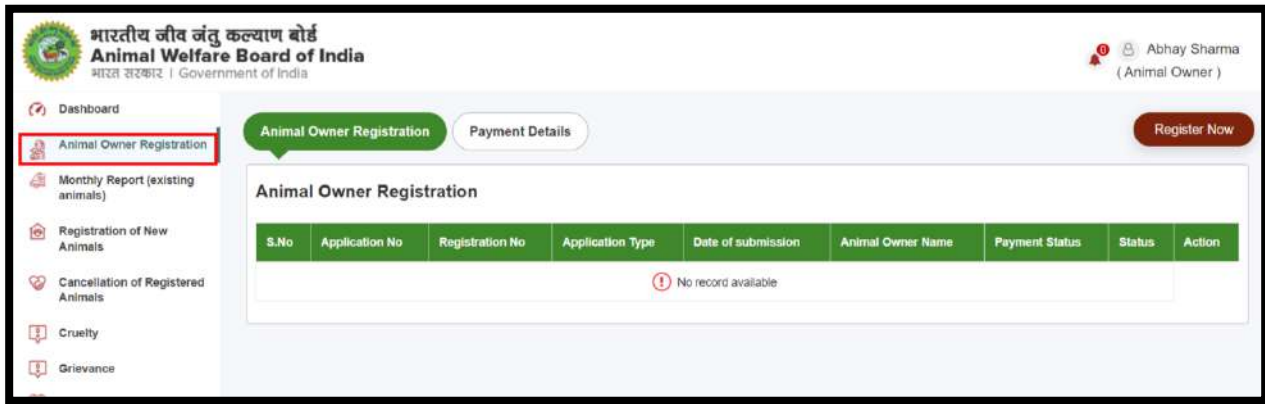
After updating the profile, the user will be redirected to the dashboard as show below:

The screenshot displays the dashboard for an animal owner. The header includes the logo of the Animal Welfare Board of India and the user's name, Abhay Sharma, with the role (Animal Owner). The dashboard shows a success message: "Your profile has been updated successfully." Below this, there are six colored boxes displaying profile information: Name of Animal Owner (Abhay Sharma), State (DELHI), Address (21, Patel Nagar, New Delhi), Registration Date (N/A), Registration Number (N/A), and Registration Valid Upto (N/A). At the bottom, there is a table titled "Details of Monthly Report" with columns for S.No, Date of submission, Month & Year of the report, Status, and Action. The table currently shows "No record available".

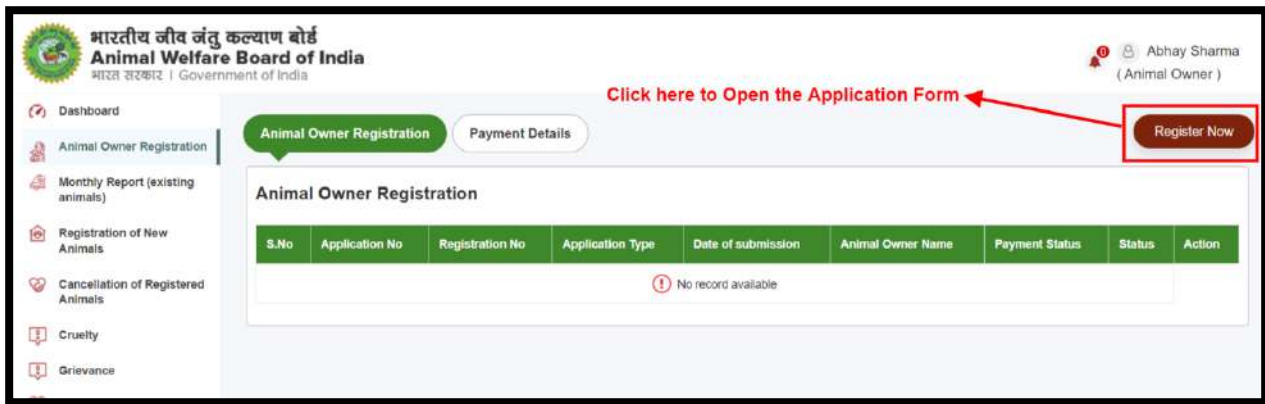
5. Animal Owner Registration

- ➔ Dogs Vaccination record must be submitted by the owner.
- ➔ Ensure that the instructions provided in the Performing Animals (Registration) Rules 2001 are followed. The Rules are available in our website www.awbi.gov.in. If the animals are transported by walk, by road, by rail then please ensure that the relevant rules and necessary guidelines are followed as well as transport certificates are obtained.
- ➔ Proceed with the shooting with animals and kindly ensure that the animals being used are given adequate rest, food, water etc to ensure their well being. Don't make or force the animals do anything which is completely against their nature. Ensure that there is absolutely no cruelty involved during the shooting. Please also ensure that there is Veterinary doctor at the shooting spot for providing emergency treatment to the animals if so required.
- ➔

STEP 1: Click the “Animal Owner Registration” link available at the left which will be redirected to “Animal Owner Registration” page as shown below:



STEP 2: Click “Register Now” link on the right as shown below:



On clicking the “Register Now” Link, the Animal Owner Registration Application form will be opened.

STEP 3: Application Form Submission

STEP 3.1: Fill all the required details of the application form (step 1) and

STEP 3.2: Click “Save and Next” button.

Application Form (Step 1):

Animal Owner Registration

1 — 2

Animal Owner Details

Name of the Animal Owner*
Abhay Sharma

Permanent address of the Animal Owner*
21, Patel Nagar, New Delhi

Postal Address for communication*

Address where animals are being trained*
Clicking here will fetch the Lat-Long details in the respective fields.

Latitude*
Longitude*

Click to Find Address

Google Address*

States / UTs*
DELHI

District*
WEST

Mobile No.*
7898898989

Email*
abhay.owner@gmail.com

Nationality*

ID Proof of the Animal Owner

Type Of Id Proof*
Type Of Id Proof

Document Number*

Id Proof*
Choose File No file chosen

Allowed pdf, jpg, jpeg, doc, docx formats.
Optimal Size : 2MB

Save and Next


STEP 3.3: Fill all the required details of the application form (step 2)

STEP 3.4: Click “Save and Send”.

Animal Owner Registration

1 — 2


Particulars of performing animals kept by the Animal Owner and proposed to be used / already trained or exhibited for use in films etc.


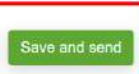
Multiple Animals can be added by clicking this link → 

Species* Species	Microchip No./Tag No. Microchip No./Tag No.	Wildlife Certificate/Permission Letter from Wildlife department(In case of wild animal) Choose File No file chosen
Name of the animal* Name of the animal	Vaccination record * Choose File No file chosen	Status (Untrained/ Trained/Retired) * Status (Untrained/ Trained/Retired)
Gender* Gender	Fitness Certificate (Certified by a registered Veterinarian with reg No. of VCI/SVC and mobile no.) (Download sample format) Choose File No file chosen	Address where the Animal is kept Address where the Animal is kept
Age (Years & Months)* Age (Years & Mo	Color* Color	Photo* Choose File No file chosen
Identification mark* Identification mark	Nature of Performance Nature of Performance(in which the performing animals are to be exhibited or for which they are to be trained, mentioning any apparatus which is used or to be used for the purposes of the performance of the animals.) Nature of performance (Document Upload) Choose File No file chosen	
	Ownership Certificate (Download sample format) Choose File No file chosen	
	Self-declaration in the prescribed proforma (Download sample format) Choose File No file chosen	

Prescribed format for Fitness certificate, Self-declaration and Ownership Certificate can be downloaded by clicking on these links. Fill the formats and upload them in the respective columns.

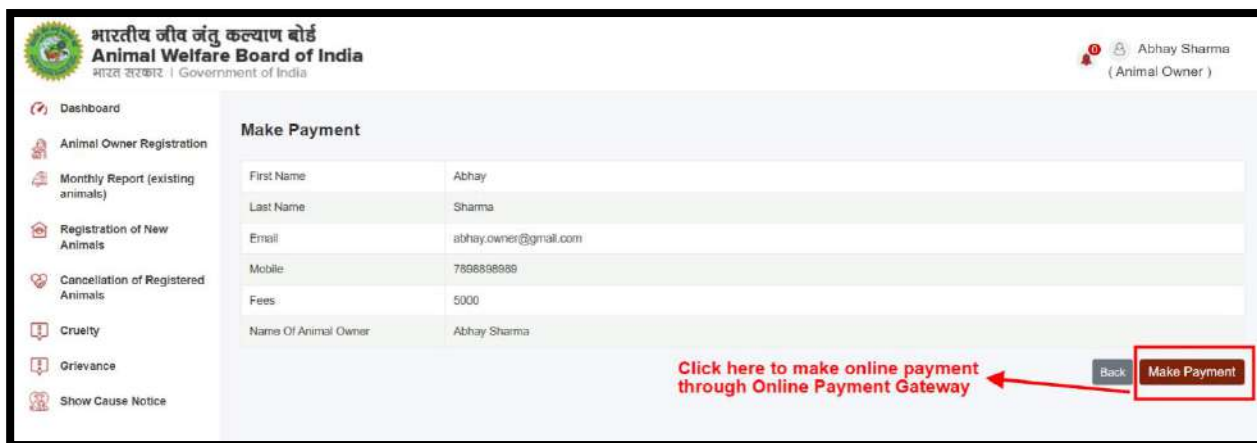
"Save Draft" will save the Application in Draft mode whereas "Save and Send" will submit the

Will navigate to Step 1 → 

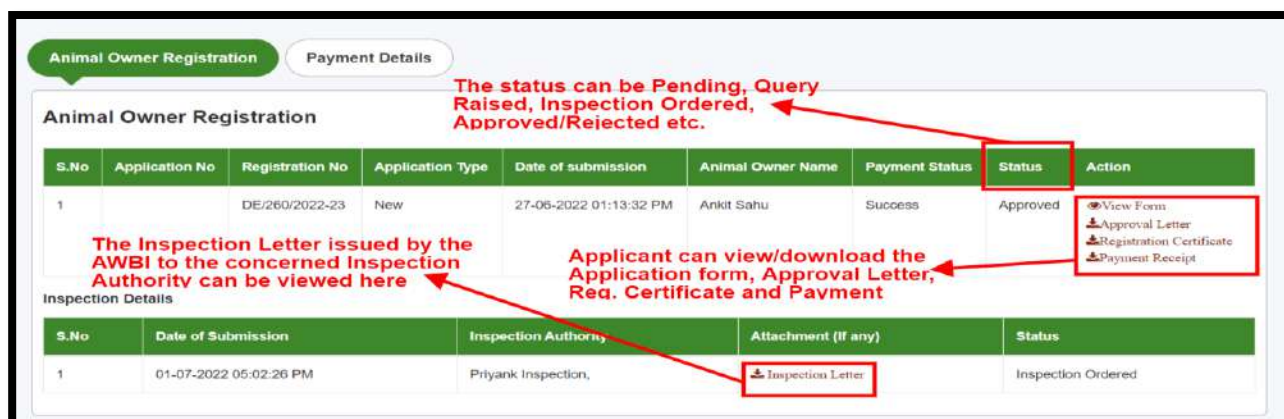
6. Online Payment

STEP 1: After submission of Registration Form, to complete the registration process, the owner needs to pay the registration fee by clicking the “Make Payment” button as shown below:



7. Dashboard View – Registration Details

After submission of Registration Form, the owner would be able to view the status of application on the dashboard as shown below:



The status would be as under:

1. Pending: No action has been taken on your Registration Application till date.
2. Query Raised: A query can be raised by the AWBI in case of any clarification required regarding the information provided in the application form. The applicant will submit the reply online.
3. Inspection Ordered: This indicates that the Inspection has been initiated for the Inspection of the said animals.
4. Approved: This indicates that your Registration is approved and now you can download the Registration Letter.

8. Dashboard View - Payment Details

S.No	Date of Payment	Fees (in INR)	SBI Ref No	Payment Status	Action
1	27-06-2022 01:13:32 PM	5000	1488613155912	Success	Payment Receipt

9. Query Raised/Replied

In case of clarification raised by AWBI. The owner can view it from the depicted table viz. Query Trail (Communication Details)

S.No	Application No	Registration No	Application Type	Date of submission	Animal Owner Name	Payment Status	Status	Action
1			New	30-06-2022 11:48:59 AM	ankil	Success	Query Raised	View Form Payment Receipt

S.No	Date of Query/Reply	Query/Reply	Attachment (if any)	Status	Action
1	30-06-2022 11:54:10 AM	History[edit] The Animal Welfare Board of India was established in 1962 under Section 4 of The Prevention of Cruelty to Animals Act, 1960.[3] Well-known humanitarian Rukmini Devi Arundale was instrumental in setting up the board[3] and was its first chair.[4] The Board consists of 28 Members, who serve for a period of 3 years. Its headquarters were in Chennai.[3] and moved to Ballabhgarh in Faridabad district of Haryana in early 2018.[2]	Query Raised Document	Query Raised	Reply

STEP 1: To reply on the raised Query, the owner has to click on Reply button and update the required information in the Form.

STEP 2: Go to Step 2 of the form and enter the Reply comments and upload the required document if any under the step 2 of the form as shown below and submit:

Send Query Reply

Comment*

Document

Choose File No file chosen

Allowed pdf, jpg, png, doc, docx formats.
Optimal Size : 2MB

Previous

Enter the reply comments and upload the required document if any

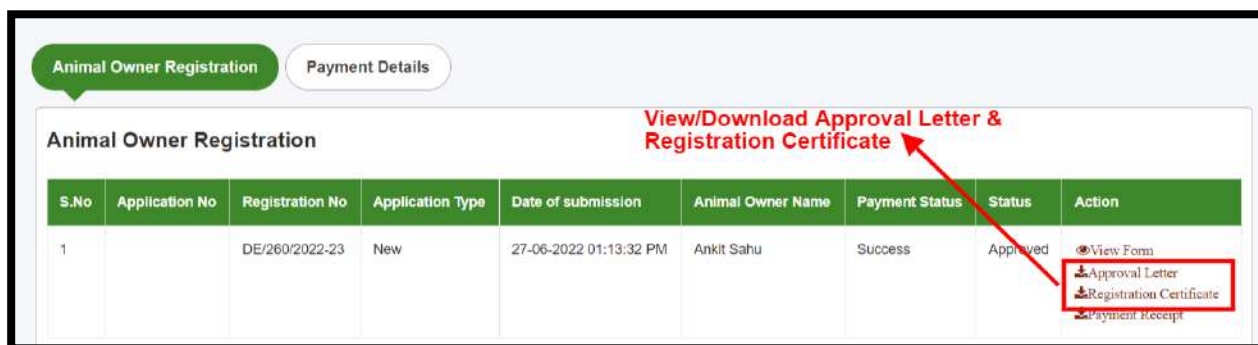
Click here to submit the reply

Save and send

After submission of Reply the information will be accessed by AWBI and would further be approve / reject as per their decision.

10. Download Approval Letter

In case the registration is approved by AWBI, The Owner would be able to view the status of his registration as Approved on their Dashboard. By clicking on Registration Certificate the Owner would be able to download the Registration Certificate.



S.No	Application No	Registration No	Application Type	Date of submission	Animal Owner Name	Payment Status	Status	Action
1		DE/260/2022-23	New	27-06-2022 01:13:32 PM	Ankit Sahu	Success	Approved	View Form Approval Letter Registration Certificate Payment Receipt

11. Submit Monthly Report

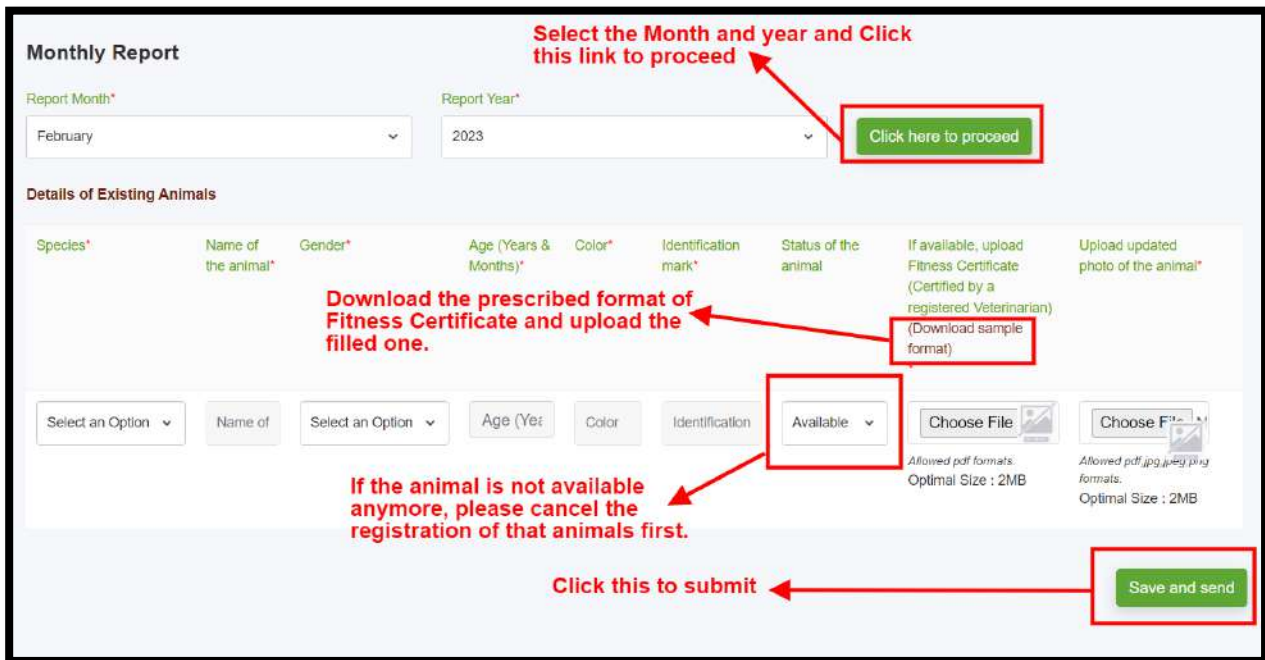
- (i) As per rule 12 of the Performing Animal (Registration) rules 2001, every animal owner registered with AWBI shall submit a **monthly report** of all the performing animals in the prescribed form in respect of their health duly certified by a veterinary doctor on or before the 7th of every succeeding month.
- (ii) The owner has to provide the information of existing animals along with the Latest Fitness Certificate (Health Report) duly Certified by a registered Veterinarian.
- (iii) Non submission of regular monthly reports after a no. of reminders, the necessary required action will be taken against the Animal Owner and his/her registration can also be cancelled.

STEP 1: Click the “Submit Monthly Report” link as depicted below:



STEP 2: Select the Month & Year of the Report.

STEP 3: Click “Click here to proceed” link as shown below:



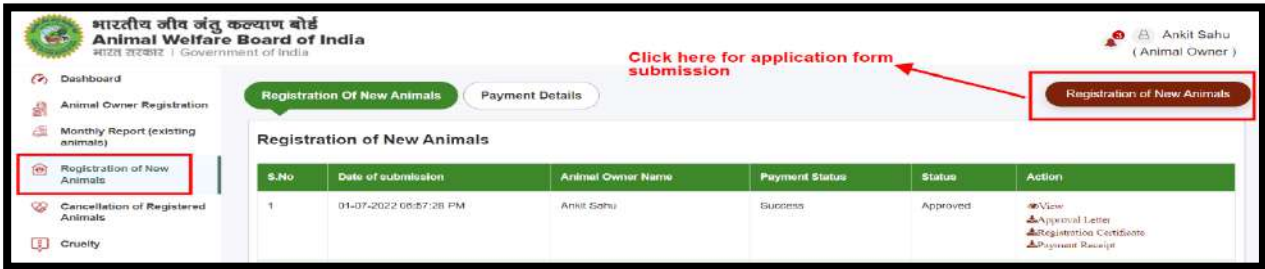
STEP 4: Download the prescribe format of Fitness Certificate. Fill it correctly and upload the certified copy of the same.

STEP 5: Fill all the other required details and submit the form.

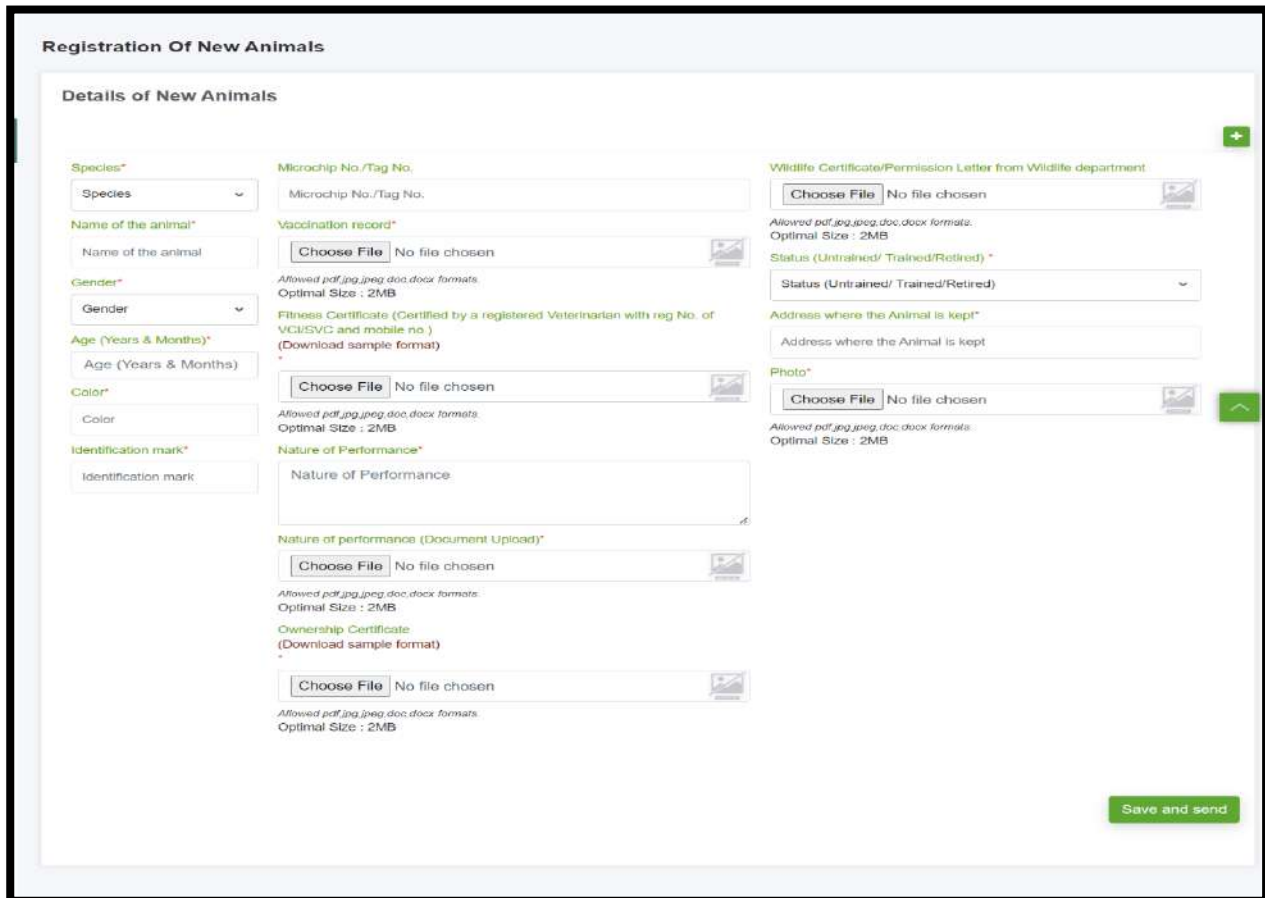
12. Registration of New Animals

After the registration of the animal owner with the no. of animals available, the owner can register the new animals in future.

STEP 1: Click the Link “Registration of Animals”.



STEP 2: Fill All the required fields and submit the form in the same manner as the Animal Owner Registration Application form.



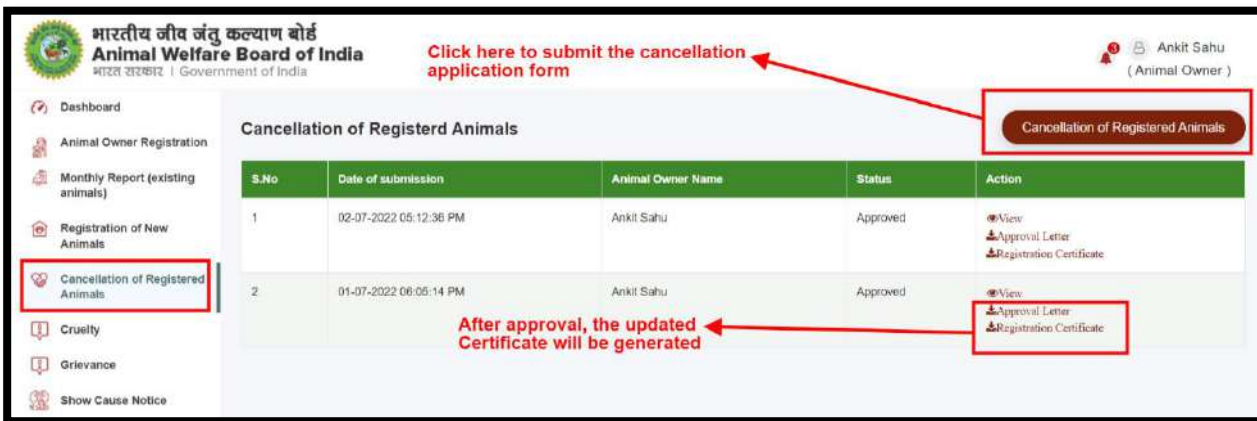
STEP 3: Make the online payment

13. Cancellation / Decrease of Registered Animals

In case if any of the registered animals is not available anymore (Died/Lost/Gifted/Sold etc.), the owner can cancel the registration of the such animals.

STEP 1: Click on the “Cancellation of Registered Animals”.

STEP 2: Fill all the required fields and submit the request.



STEP 3: After approval, the update registration certificate will be generated.